

CLUB BEROWRA

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NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the **28th Annual General Meeting of Berowra RSL Club Ltd** will be held at the registered office of the Company, 997 Pacific Highway, Berowra on **Friday 24th May 2024 at 6.00pm.**

AGENDA:

- a) Apologies
- b) To confirm the Minutes of the previous Annual General Meeting, held on Friday 19th May 2023.
- c) To receive the 2023 Annual Report.
- d) To receive the Directors Report, Financial Reports, and the Independent Auditor's Report for the last financial year. Copies of these reports are available on the Club's website (www.clubberowra.com.au) and are also available from the Club on request.
- e) To consider, and if thought fit, pass the following Ordinary Resolution set out below.
- f) To declare the President, Vice President, Honorary Treasurer, and the Committee of four Directors elected for the ensuring year 2024-2025.
- g) General Business.

ELECTION TO THE BOARD OF DIRECTORS FOR 2024- 2025

POSITIONS FOR ELECTION

Positions available are President and Director 2. These positions are appointed for a three (3) year term under the existing triennial Board arrangement per Club Berowra's Constitution. Director 5 is also available due to current Director Andrew Robertson resigning. This position is appointed for a one (1) year term under the existing triennial Board arrangement per Club Berowra's Constitution.

QUALIFICATIONS FOR BOARD OF DIRECTORS

No person shall be entitled to stand for a position on the Board of Directors until that person has been a financial Voting Member of the Club for a continuous period of three (3) years immediately prior to nominating for the position on the Board.

For those members wanting information about the roles and responsibilities of the available President and Director positions, Jim Beaumont (Current Club President) will be available to provide an overview. Please call Jim on 0401 994 399.

NOMINATION OF CANDIDATES FOR ELECTION TO THE BOARD

Nominations for election to the Board shall be made in writing and signed by a Proposer and a Secunder who shall be Voting Members of the Club and by the nominee who must have the above qualification.

Nominations shall be on the prescribed form which is available from the Club office.

Nominations are to be placed in Ballot Box located in the Club Office and will close at 6.00pm on Friday 17th May 2024.

NOTE TO MEMBERS ON BOARD ELECTION

Voting (if required) as per the Clubs Constitution will be conducted by the Returning Officer during the following times at the Club:

DAY	DATE	START TIME	CLOSING TIME
Saturday	18 th May	4.00pm	7.00pm
Sunday	19 th May	4.00pm	7.00pm
Friday	24 th May	4.00pm	7.00pm

Members will be able to vote outside of these official hours during Club trading hours as follows:

DAY	DATE	START TIME	CLOSING TIME
Saturday	18 th May	12.00 noon	8.00pm
Sunday	19 th May	12.00 noon	8.00pm
Tuesday	21 st May	12.00 noon	8.00pm
Wednesday	22 nd May	12.00 noon	8.00pm
Thursday	23 rd May	12.00 noon	8.00pm
Friday	24 th May	12.00 noon	6.00pm

The Returning Officer is Mr Greg West. The Ballot boxes to receive the ballot papers for the election of the Board of Directors will be located in the Club Reception. A Notice to this effect has also been placed on the Club's Web Page www.clubberowra.com.

ORDINARY RESOLUTIONS**Ordinary Resolution (Directors' Expenses)**

1. That the following Honorariums be available for the 2024 -2025 Board Year:

President	\$2,500
Vice President	\$ 750
Treasurer	\$1,125
Directors (6)	<u>\$1,800</u>
	<u>\$6,175</u>

2. The reasonable cost of a meal and a beverage for each director immediately before or immediately after a Board, Special or Committee Meeting on the day of the meeting.
3. Payment of the Premium for Directors and Office Bearers Insurance Cover.
4. The Club shall be entitled to budget, allocate and disburse such funds as may be considered reasonable expenditure of Directors for professional development, including but not limited to, industry related meetings, organised study tours, seminars, trade displays etc. as may be determined by the Board. All expenditure must be supported by documentary evidence.

PROCEDURAL MATTERS FOR RESOLUTIONS

1. To be passed an **Ordinary Resolution** must receive votes from at least a majority (i.e. 50% plus 1) of those members who being eligible to do so vote in person on the Ordinary Resolution at the meeting.
2. Under the Registered Clubs Act:
 (a) members who are employees of the Club are not entitled to vote; and
 (b) proxy voting is prohibited.
3. The Board of the Club recommends any Ordinary Resolutions to members.

Questions and Recommendations

If members have questions regarding the Financial Report, Directors' Report or the Auditor's Report, they are requested to submit those questions to the Chief Executive Officer by Thursday 23rd May 2024 to allow time for an appropriate response.

Members who wish to make recommendations or proposals for consideration by the Board. will be able to do so in general business.

Dated: 3rd May 2024

By direction of the Board

Steve Euers

Chief Executive Officer